



ITAR Certification Form
2019 Thermal and Fluids Analysis Workshop
August 26 – 30, 2019
Newport News, VA



Certain sessions at TFAWS 2019 will be restricted as governed by International Traffic in Arms Regulations (ITAR). Only United States citizens and U.S. Permanent Resident Aliens are permitted to attend ITAR sessions. U.S. persons (U.S. citizens and permanent residents) are responsible for ensuring that technical data they present in open sessions or in conference proceedings are not restricted by the ITAR. Likewise, U.S. persons are responsible for ensuring that they do not discuss ITAR export-restricted information with non-U.S. persons.

Attendees who are permitted to attend ITAR sessions will have receive a stamp on their TFAWS badges. During ITAR sessions, TFAWS badges will be checked at the door and only attendees with the correct stamp will be permitted to enter. If you are a NASA civil servant, then you may show your NASA badge at the registration desk to receive the stamp and you do not need to complete this form. Otherwise, this form must be completed and submitted per the instructions below. Upon receipt of the signed form, the attendee's TFAWS badge will be stamped to indicate that the attendee is permitted to attend ITAR sessions.

Instructions:

- Part I must be completed by the attendee. Part II **OR** Part III (supplement form) must also be completed, as follows:
- Part II must be completed by the organization's Human Resources Representative or Security Officer. The form must be printed, signed, and returned by one of the following methods:

1. Scan and email to [Jonathon Welters \(jonathan.a.welters@nasa.gov\)](mailto:jonathan.a.welters@nasa.gov) no later than 5pm EDT on August 22, 2019. Digital signatures will not be accepted.
2. In person when you arrive at TFAWS (submit to personnel at registration desk).

Part I: Attendee Information *(to be completed by the attendee)*

Name: _____ **Organization:** _____

Mailing Address/Mail Stop: _____

City: _____ **State:** _____ **Zip:** _____ **Phone:** _____

Email: _____

Citizenship: _____ U.S. Citizen _____ U.S. Permanent Resident Alien (Green Card Holder)

Signature: _____ **Date:** _____

Part II: Attendee Organization Certification *(to be completed by attendee's Human Resource Rep. or Security Officer)*

I hereby certify as a Human Resource Representative or Security Officer for the attendee's organization that (1) the attendee is an employee of the above-named organization and that (2) the attendee's citizenship status is as indicated above (either U.S. Citizen or U.S. Permanent Resident Alien).

Name: _____ **Position/Title:** _____

Phone: _____ **Email:** _____

Signature: _____ **Date:** _____